

CHAIRMAN OF THE JOINT CHIEFS OF STAFF INSTRUCTION

J-6
DISTRIBUTION: A,B,C,J

CJCSI 6721.02
13 December 1996

GLOBAL COMMAND AND CONTROL TRAINING MANAGEMENT

Reference: CJCSI 6721.01, 18 February 1995, "Global Command and Control Management Structure"

1. Purpose. This instruction establishes responsibilities and a training management structure for the Joint Staff, Services, Defense agencies, unified commands, and other activities regarding Global Command and Control System (GCCS) training. It supplements the duties and responsibilities outlined in the reference.

2. Cancellation. The following documents are canceled:

a. Joint Pub 6-03.11, 1 May 1987, "Management Procedures for the WWMCCS Standard ADP System and the WWMCCS Information System," Chapter III, Section 2.

b. Memorandum of Agreement between the Joint Staff and the US Air Force on Global Command and Control System Training, 8 August 1994.

c. Memorandum of Agreement among the Joint Staff, US Transportation Command, and Armed Forces Staff College concerning JOPES training administration and the Joint Planning Orientation Course.

3. Applicability. This instruction applies to the Joint Staff, unified commands, Services, and Defense agencies.

4. Policy

a. The GCCS training management structure outlined in the enclosure will provide oversight to meet GCC training requirements of the Joint Staff, Service headquarters, unified commands, the Joint Task Force and its

components, and Defense agencies. The GCCS training management structure is established to review, validate, prioritize, and implement training requirements for integration into the GCC training curriculum and to forward to the GCC Review Board recommended GCC training policies and procedures.

b. The US Air Force is designated the GCCS Single Service Training Manager (SSTM). Training support will be provided by a judicious and cost-effective blend of on-the-job training provided by the individual sites, self-paced training such as computer-assisted instruction administered by the individual sites, and formal training provided by the SSTM through the Air Education Training Command (AETC) and the JOPEs Training Organization (JTO). Formal training, comprised of resident and mobile training teams, will be supplemented by vendors under various standard contracts and in-house training.

c. The GCC training management structure will establish and maintain liaison with other Defense activities that are engaged in reviews of the systems that support their functional areas. This liaison will ensure that changes to procedures and ADP systems are synchronized, as necessary, with GCCS training requirements and that the training requirements of functionality and applications accepted for migration to GCCS are identified, evaluated, and incorporated into existing training curriculums. For applications not targeted for incorporation in the GCCS common operating environment, individual sites will maintain responsibility for local user training.

d. The GCC training management structure will manage the implementation of GCCS training and coordinate policy and curriculum development functions.

e. Existing management structures within the Joint Staff, GCCS, and other organizations will be tasked to implement and support development of GCCS training curriculums.

5. Responsibilities

a. GCCS responsibilities of the Chairman of the Joint Chiefs of Staff, the office of primary responsibility (OPR), the GCCS General/Flag Officer Advisory Board, the GCCS Review Board, the Functional Area and Systems Integration Working Groups, the Joint Staff, the unified commands, the Services, DISA, and other Defense agencies are listed in the reference.

b. AETC is responsible for acting as the GCCS SSTM and providing all technical training. ARC responsibilities are in Enclosure A.

c. JTO is responsible for providing all functional training. JTO responsibilities are in Enclosure A.

6. Procedures. Procedures applicable to the GCC training management structure are incorporated within the responsibilities of the OPR, the General/Flag Level Advisory Board, the GCC Review Board, the Functional Area and Systems Integration Working Groups, the Joint Staff directorates, unified commands, Services, GCCS SSTM, JTO, and DISA. Additional information is outlined in the enclosures.

7. Effective Date. This instruction is effective upon receipt.

For the Chairman of the Joint Chiefs of Staff::



Dennis C. Blair
Vice Admiral. U.S. Navy
Director, Joint Staff

Enclosures:

A- -Responsibilities

B--GCCS Training Process Diagrams

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ENCLOSURE A

RESPONSIBILITIES

1. Office of Primary Responsibility. The Director for Operations (J-3), Joint Staff, is the OPR for the GCCS management structure, as set forth in the reference. The GCCS Training Working Group (IWO) assists in fulfilling the OPR's training responsibilities.

a. The OPR is responsible for development of GCCS CONOPS, policy, and functional requirements. J33 Command System Operations Division (CSOD) manages oversight of functional training required to support GCCS and is co-chair of the TWG. J33 (CSOD) administers the functional training relationship with the JTO.

b. The Director for Command, Control, Communications, and Computer Systems (J-6), Joint Staff, assists the OPR by serving as system implementer, executing technical oversight for all C2 system development, ADP integration, and management of technical activities in GCCS. The J-6 Systems Integration Division (J6V) manages oversight of the technical training required to support GCCS and is co-chair of the IWG. J6V administers the relationship with the GCCS SSTM.

2. GCCS Training Working Group. This working group is the focal point of the GCCS training management structure, feeding the GCCS Review Board. It is co-chaired by representatives from the OPR and Joint Staff/J-6. Primary voting membership will include representatives in the grade of O-5 and below from Joint Staff directorates, Services, unified commands, Defense agencies, GCCS Training Manager (GTM), AEI-C, and JTO. Observer participation is extended to those organizations that benefit from or support GCCS technical and functional training, as well as those who conduct training of applications that migrate to GCCS. The TWG:

a. Reviews, prioritizes, and validates the transition and sustainment training requirements for current GCCS functionality and applications and for functionality and applications that are selected for migration to GCCS.

b. Determines and facilitates availability of resources required to support GCCS training.

c. Formulates, reviews, and forwards GCCS training policies to the GCC Review Board.

d. Ensures training requirements of applications undergoing GCCS Functional Requirements Evaluation Process are determined and included in the functionality and application selection process.

e. Reviews and validates technical and functional training curriculum updates and changes based on GCCS customer requirements and refers these items to the GCCS Training Manager for action.

f. Maintains liaison with other GCC functional area and systems integration working groups to ensure changes in GCCS policy, administration, functionality, security requirements, maintenance, documentation, hardware, and software are reflected in GCCS training curriculum.

g. Solicits, reviews, and forwards technical and functional user training requirements to the GCCS Review Board.

3. GCCS Training Manager. DISA GCCS Integrated Logistics Support (ILS) Manager is designated the GTM. In addition to the duties and responsibilities outlined in the GCCS Joint ILS Plan (JILSP), the GTM will:

a. Serve as a voting member of the TWO and as the single DISA point-of-contact for all GCCS training issues.

b. Act as a liaison with DISA engineers and contractors to identify training requirements for software and application upgrades and releases.

c. Receive and refine all training requirements.

d. Forward TWG-validated training requirements and funds, for software and application upgrades and releases, to the appropriate training organization to ensure training is established prior to software and application fielding.

e. Assess training requirements and conduct liaison with GCCS training organizations to develop economical solutions to meet those requirements.

f. Implement TWG/GCCS Review Board training policy and decisions.

g. Provide host support for conduct of classes at DISA Operational Support Facility (OSF) in Sterling, Virginia.

h. When possible, use training organizations as test sites for new software to ensure training currency.

4. Single Service Training Manager. The USAF AETC acts as the GCCS SSTM and will:

- a. Establish liaison with and provide a representative to the GCCS TWG.
- b. Establish and chair a semi-annual GCCS Training Panel composed of the GTM and representatives from the Joint Staff, Services, Defense agencies, training organizations, and unified commands. The Training Panel will review curriculums, exchange training information, and identify new training requirements.
- c. Assist the GTM and TWG in identifying, defining, validating, and meeting training requirements.
- d. Define and establish, in concert with JTO, a GCCS training program.
- e. Prepare training plans, conduct feasibility studies, and recommend standard training programs.
- f. Evaluate vendor training proposals and subsequent training support provided under terms of contract by conducting on-site visits to vendors and users.
- g. Provide ADP computer security training for GCCS security personnel, users, and technicians.
- h. Provide training on technical operations of common system software programming languages and system development techniques for site technical personnel.
- i. Provide training cost estimates for POM planning.
- j. Coordinate GCCS functional training requirements with the JTO and the GTM.
- k. Implement policy and decisions as directed by the TWG.
- l. Stay abreast of emerging distance-learning tools and other creative training alternatives. Constantly explore and provide to the user economical training options.
- m. Provide host support for conduct of classes at Keesler AFB, Mississippi.
- n. Maintain a detachment at the DISA OSF to support and provide GCCS training.

- o. Provide training at unified commands and Service required locations.
- p. Provide a flexible, customer-oriented means for coordinating quotas and scheduling training to meet user needs.
- q. Provide access to course materials via the SIPRNET in an online read and file download format.

5. JOPEs Training Organization. JTO is responsible for developing, executing, and maintaining functional training programs and activities. The JTO will:

- a. Establish liaison with and provide a representative to the TWG.
- b. Participate as a member of the GCCS Training Panel.
- c. Assist the GTM and TWO to identify, define, validate, and meet training requirements.
- d. Define, maintain, and provide a GCCS functional training program, training materials, and supporting documentation, to include assisting PME and Service schools.
- e. Prepare training plans, conduct feasibility studies, and recommend in-house standard training programs for functional software applications.
- f. Develop standardized curriculum to provide consistent GCCS functional instruction and training.
- g. Provide training at unified command and Service required locations.
- h. Evaluate vendor training proposals and subsequent training support provided under terms of contract.
- i. Provide training cost estimates for POM planning.
- j. Deconflict JTO training schedule with SSTM training schedule.
- k. Monitor and evaluate planning software updates.
- l. Maintain copies of all GSPRs to ensure currency and quality of training.
- m. Promulgate JTO yearly training schedule via message to all GCCS sites.

- n. Stay abreast of emerging distance-learning alternatives. Constantly explore and provide to the IWG economical training options.
- o. Provide host support for conduct of classes at Scott AFB, Illinois.
- p. Provide access to course materials via the SIPRNET in an online read and file download format.

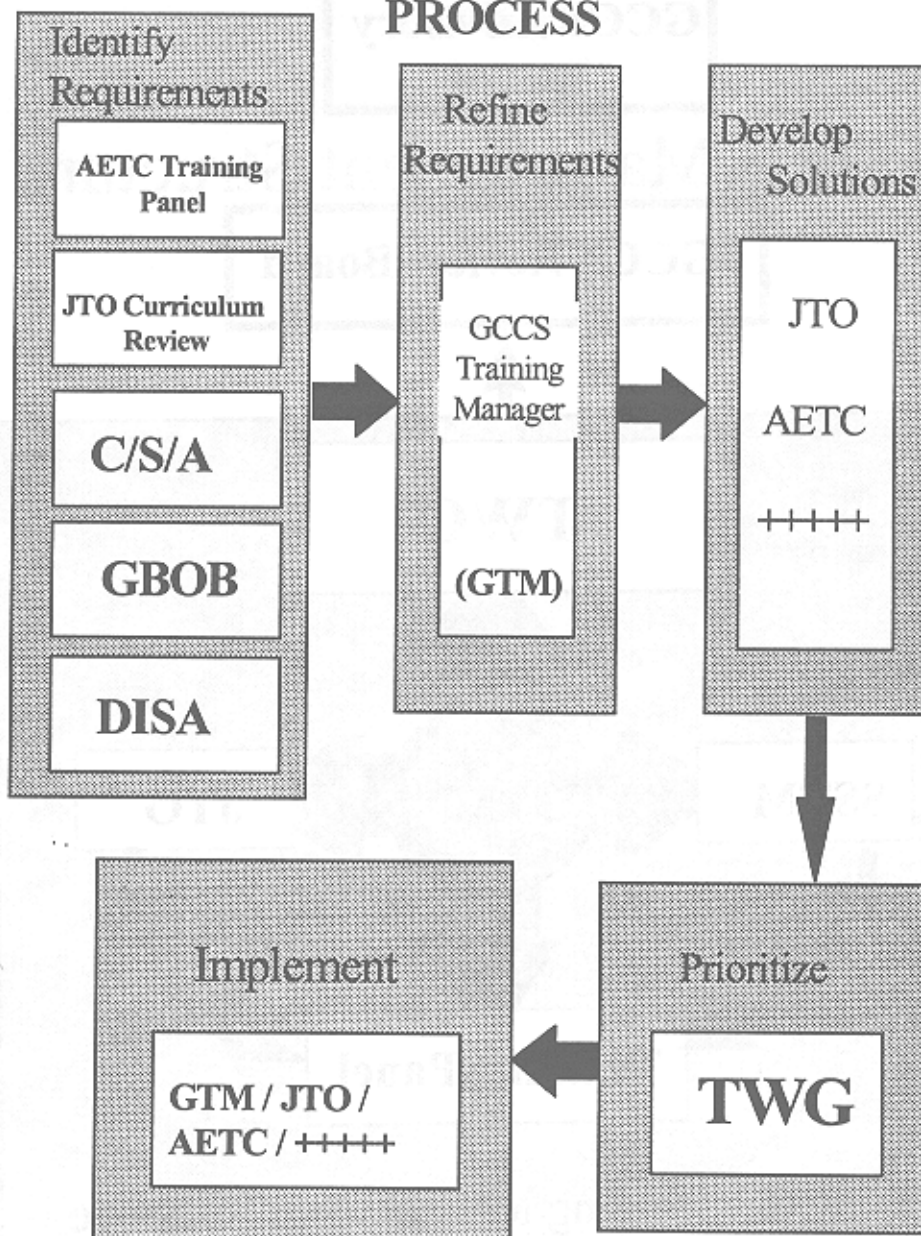
6. General Responsibilities

- a. All GCCS users and organizations will comply with established training policy and procedures.
- b. Responsible organizations will:
 - (1) Actively support GCCS training with representation on working groups and panels.
 - (2) Generate and submit training requirements to the GTM.
 - (3) Assist the GTM and IWG, as required, to identify, validate, prioritize, and meet training requirements.
 - (4) Assign the proper personnel to training to best benefit the GCCS community and the commanders' need.
 - (5) Provide a single representative to coordinate GCCS training.

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ENCLOSURE B

GCCS TRAINING REQUIREMENTS PROCESS



Note: +++++ Refers to other organizations that may provide GCCS training either now or in the future

GCCS TRAINING MANAGEMENT STRUCTURE

